

Minutes from the AGM held on 2nd March 2020 in the Village Hall at 7.30pm

Rachel Hitchcock welcomed members to the meeting.

- ♦ **There were 24 members and residents present:** Rachel Hitchcock, Lorraine Brooks, Claire Buller, Julie Clark, Tricia Hall, Antony Day, John Spooner, Trevor Smy, Mike Hunter, David Slater, John Partridge, Wendy Sparrow, Chris Hunt, Justin Dowding, Rob Swan, Mary George, Ned Cartwright, Yvonne Swane, Karen Freeman, Tricia Fuller, Christine Thompson, Nick Moriarty, Iain Wright, Peter Mann.
- ♦ **Apologies were received from:** Bryan Smith, Jo Metson, Ken Willingale, Maggie Ryan, Tracy Le Grys, Pat Bray.
- ♦ **Minutes of the last AGM** on 6th March 2019 were approved (*proposed Claire Buller, seconded Julie Clark*).
- ♦ **Matters Arising from the last AGM:** Matters arising had been dealt with during the year.
- ♦ **CHAIR'S REPORT:** Rachel Hitchcock had circulated her report prior to the meeting.

I have had the privilege of being Chair of the Community Council since 2017 and am pleased to be embarking on another year of varied and numerous community activities. There is never a dull moment and once again I am proud of what we have achieved over the past year. I can strongly recommend being part of the Community Council. I may be a little biased but it really is a great organisation! Please consider joining our friendly committee as new ideas and a few extra pairs of hands are always welcome. In return you can be assured that you will be giving something back to your local community as I hope this report shows.

Thank you: Thanks, as always, to all members of the Community Council for their many contributions throughout the year and to the Officers and Executive Committee in particular – Ken Willingale, Bryan Smith, Julie Clark, Maggie Ryan, Lorraine Brooks, Claire Buller, Tricia Hall, Vicki Sargent, Colin Ramsell, Luke Rumbelow, Jo Metson and Iain Wright as well as our Parish Council representatives. Special thanks as always to Lorraine Brooks whose organisational efforts are legendary and also to Colin Ramsell who has left the Executive Committee this year having moved out of the village. He hasn't gone too far though and we are pleased that Colin will remain involved in village life. We thank him for his many contributions during his tenure, including taking on the job of Acting Chair for a period of time.

I am also sad to have to mention the loss of John Parsonson who sadly passed away in 2019. He was a hugely supportive member of our committee and on a personal level I always valued his counsel and advice. We all miss his smile and sense of humour and his willingness, along with wife Jill, to support all of the Community Council activities.

What does the Community Council do? It represents and brings together over 22 village societies in one organisation; fundraises in order to support many village activities and endeavours; provides valuable communication through the Community Times; funds or co-ordinates projects that are of benefit to the community, such as the public access defibrillator; organises events throughout the year that are a focal point of the village calendar.

Thank you to all of you who have contributed to these efforts over the past year. And thank you to all the village organisations and societies who ensure that Nayland and Wiston have such full social calendars!

Community Council events and activities: Thank you to everybody who helps with all the Community Council events, especially the committee who organise them! This year is no exception and our list of achievements is as long as ever.

Public Access Defibrillator: Defibrillators can save vital time whilst waiting for the emergency services to arrive and can dramatically improve a person's chances of survival when administered within a few minutes. We have two public access defibrillators in Nayland, one at the Village Hall and one at the Fire Station. The Community Council continues to monitor and maintain the defibrillator at the Village Hall through the Community Heartbeat Trust and their Webnos service. On 15th May we held another Defibrillator Training and Awareness session led by a trainer from the Community Heartbeat Trust. Those who came along had the chance to see how the defibrillator works and were reassured how easy it is to use. A more general first aid training session is proposed for this year to be held in conjunction with the local First Responders.

Bonfire Night, November 2019: Another unprecedented turnout in 2019 – we now have visitors coming from far and wide to see our community firework display which always takes place on 5th November. Thanks once again to Iain Wright and the firework team for the fabulous display, Fred Bugg for the bonfire and everybody who helped on stalls and refreshments – a real team effort. Given the growth of the event, in 2020 we will use an external company to do the actual display with the Community Council then able to concentrate on the other areas of the evening. We hope that this will ensure we can continue to provide a successful and entertaining community firework display whilst catering for the increasing number of visitors.

Christmas Fayre, December 2019: Thank you to everybody who supported our Christmas Fayre. Village societies and external stallholders provided a fantastic range of stalls and we are very grateful to the children and staff of Nayland Primary School who provided some lovely festive entertainment. Thank you too to Father Christmas for paying us a visit again. A great start to the festive season.

Village Christmas Tree: Once again, thanks to Fred Smith for supplying an excellent tree for the centre of the village which sparkled its way through December. Thank you too to Nayland Dental Surgery for supplying the electricity and of course to Claire Buller and the team who put it up. This year it was the strong winds that provided the challenge so well done to the team for their perseverance!

Village Quiz, February 2020: With the emphasis on fun, and an air of good-humoured competition, the quiz has become a regular fixture in the Nayland calendar and each year we are gratified at the number of teams who come along and participate. This year was no exception with 23 teams in attendance. It was lovely to see the hall so full of people putting the old grey matter to the test!

Village Calendar: The Nayland with Wissington calendar has been enjoyed by local residents and many from further afield for over 10 years. Thank you so much for the small but dedicated team who made the continuation of the calendar possible.

Nayland 10k and fun run, July 2019: We were so pleased to once again support this event, organised by Luke Rumbelow and Event Nation. The third Nayland 10k and fun run repeated the success of previous years and continued its tradition of attracting hundreds of local runners of all ages. A proportion of the profits from the event - which included a 10k, 5k and 1k run - is donated to local charities including the Community Council. We were extremely grateful to receive a donation of over £1,400 in 2019.

Grants: One of the roles of the Community Council is to provide grants to village organisations and individuals whose activities support our constitution.

This year we were pleased to be able to support **Lizzie's Fund**, awarding a grant of £195 towards the hire of the village hall to enable a team of local walkers to raise funds for this very worthwhile charity through a 50km endurance walk culminating in a fundraising event at the village hall. Well done to the team who raised £4,000 through the event which will be repeated in 2020. We also provided further support to the **Village Hall** by pledging £10,000 towards the new roof as well as grant of £779.99 towards the new cooker. We also contribute a third share towards maintenance of the village website: www.naylandandwiston.net

Further details and our grant application form are available at www.naylandcommunitycouncil.org.uk

Going forward: I am looking forward to another year as Chair of the Community Council. This year will be my last as Chair (I don't want to stagnate!!) but I will remain an active member of the Community Council Committee. So if you fancy taking on the mantle – please don't be shy – I can strongly recommend it and with our friendly and supportive committee it is an enjoyable and worthwhile role.

♦ **TREASURER'S REPORT:** On behalf of Maggie Ryan the year end accounts were reported at the meeting by Rachel Hitchcock – see separate sheet. There was a healthy surplus of funds. The accounts for 2019 had been examined and approved by Matt Cable and were adopted by the meeting (*proposed Iain Wright, seconded Claire Buller*).

♦ **ELECTION OF OFFICERS:** The following officers and committee were re-elected en bloc: **President** Ken Willingale, **Vice President** Bryan Smith, **Chairman** Rachel Hitchcock, **Vice Chairman** Julie Clark, **Treasurer** Maggie Ryan, **Secretary** Lorraine Brooks. **Executive: (Group)** Tricia Hall, Luke Rumbelow, (**Individual**) Claire Buller, Vicki Sargent, Jo Metson, Iain Wright. (*proposed Justin Dowding, seconded Peter Mann*). Parish Council representation will be shared between Laura Erith and Ned Cartwright.

There were no other nominations but new members would be welcome to join the Exec and bring new ideas and thoughts to the CC. It is an enjoyable friendly village committee and an ideal way for those new to the village to become involved and meet new friends. Contact Rachel 263169 rachel_hitchcock@hotmail.com if you would like to know more.

♦ **AMENDMENT TO CONSTITUTION:** In order to reflect changes in village life since the Constitution was established the following amendments were proposed:

- 4d. “...*The total number of Individual Members shall not exceed one half of the total number of Group Representatives.*” to “*There should be a balance of both individual and group representatives to allow the Executive Committee to best represent the Community*”. This was adopted (*proposed Claire Buller, seconded Iain Wright*)
- and 5i “*The Executive Committee shall consist of the following: (b) Seven other Council Members.*” to “*Seven or more other Council Members.*” This was adopted (*proposed Tricia Hall, seconded Julie Clark*).

♦ **CURRENT MATTERS ARISING:**

Action by:

♦ **Community Defibrillator:** Rachel Hitchcock said a training session for general first aid as well as use of the defibrillator has been proposed. This will be planned in conjunction with the First Responders.

Rachel Hitchcock

♦ **River Stour Water Level Gauge:** Following previous concerns regarding the water levels of the Stour and the idea of requesting a water level gauge, Mike Hunter on behalf of the Conservation Society, CC, PC and NwW Land Company asked the Environment Agency if they could install a gauge. They do not consider a gauge necessary - with or without a sensor - and state there is a gauge board on Anchor bridge. This does not however measure the depth below one meter; so only measures when in flood. It is visible mainly only to patrons of the Anchor Inn who venture onto the steep bank.

Lorraine Brooks
Mike Hunter

Members felt it would be useful and a point of interest to have a gauge board located where residents can see it. The Conservation Society, as riparian landowners, would support this idea. Initial investigations reveal that a gauge board would cost about £60; it was agreed to establish the full cost including mounting post and installation and continue discussions via email.

- ◆ **Nayland 10k Fun Run:** The 2020 Nayland 10k will take place on Sunday 5th July. Entries and further details are on www.nayland10k.co.uk

It was much appreciated that CC provided marshal volunteers in the past and will welcome CC volunteers for this year's event. Please contact Luke at rumbelow_2000@yahoo.co.uk 07598 821663 or Rachel 263169 rachel_hitchcock@hotmail.com if you can help.

Luke
Rumbelow
Rachel
Hitchcock

- ◆ **Village Hall Gardening Morning:** The next session will be on 28th March – please support this if you can; refreshments are provided, but gardening gloves and trowel would be useful. The CC garden in corner by silver birch/bins.

- ◆ **Correspondence:** There had been no correspondence not included elsewhere.

- ◆ **Grants & Donations:** *These were approved at the Exec meeting*

- **Lizzie's Fund in association with The Brain Tumour Charity:** A grant application for £201 to cover hire of the village hall as part of a 50km endurance walk fundraiser for this charity was approved (*proposed Julie Clark, seconded Tricia Hall*). A number of Nayland and Wiston families participate in the event, which also raises awareness, and raised £4,000 last year.

Maggie Ryan
& Rachel
Hitchcock

- **Nayland Primary School Music Groups:** A grant application for £400 to provide the recorder and ukulele groups with bespoke t-shirts (as the choir already have) was approved (*proposed Claire Buller, seconded Julie Clark*). All these groups participate at village events including the Christmas Fayre.

Maggie Ryan
& Rachel
Hitchcock

- **Village Hall Barriers:** This grant application was for a £3,500 contribution for installation of a barrier to prevent vehicles driving onto the playing field and causing wilful damage. The cost of the proposed steel barrier is given as £5,000. The response from the CC was that the amount seemed too much. It was suggested that other solutions should be considered to cut costs, i.e. organising a working party, perhaps involving the football club, to provide the labour for the installation, and/or to seek cheaper quotations.

It was pointed out the CC funds must be for the benefit of the whole community and its various groups; the village hall have recently received a grant of £779 for a new cooker and £10,000 has been pledged for the replacement roof.

It was also suggested that in light of several incidents of damage in various locations around the village that CCTV might be worth considering.

- ◆ **Community Times & CC Website:** Lorraine Brook's report had been circulated.

For over 30 years the Community Times has been keeping residents informed of what is going on in the parish. There is quite a team behind producing the magazine every other month, without whom village news would not reach your doormats. We are very grateful to:

- the dedicated team of distributors now led by Trevor Smy who took over from Colin Ramsell last year. We are hugely appreciative to Colin for 10 years dedication to this role. We are also hugely appreciative to Andrew Gowen for 27 years commitment to distributing the CT in Bear Street, and are delighted that Graham Wiles will be taking up his reins.
- Pat Bray for her contributions of village news and for proof reading, and to Mandy Cook for assisting with the PC meeting reports.
- the advertisers who cover printing costs and provide much valued income for the CC.
- all those who take the time to contribute articles, copy and reports on their societies, village happenings, letters and photographs.

Lorraine
Brooks

Many thanks to all who send in fabulous photographs of CC activities - this enables a photo gallery and albums of the events on naylandcommunitycouncil.org.uk

Thanks also to Justin Dowding for managing the new Nayland and Wiston website - www.naylandandwiston.net. Please use it to promote your community activities; that is beneficial to village groups and helps keep the website 'alive'.

Many thanks to you all!

- ◆ **Village Calendar:** Lorraine Brook's report had been circulated.

The Nayland with Wissington Calendar, which has proved very popular with residents, was first published 11 years ago. We are enormously grateful to the Calendar Team for their commitment and hard work.

Calendar
Team

The calendar team are very grateful to: local businesses that sponsor the calendar, all those who enter their photographs and those who help with sales at local shops or village events. And of course, last but not least, those who buy the calendars.

We are delighted that Wendy Sparrow, Lorraine Brooks and Pat Bray have agreed to continue on the team with some support from the CC Executive to take the calendar forward into 2021.

Plans are now in hand for the next calendar photographic competition to generate images for the calendar. This will take place on the early May Bank Holiday - Friday 8th May at 11am-2pm, deadline for entries will be 1st May. Further details and an entry form will be available in the Community Times or at www.naylandcommunitycouncil.org.uk/Calendar.html. Last year we asked visitors at the display to select their favourite images for inclusion in the calendar rather than have an independent judge select the images. This proved popular and will be repeated again so do pop along to the display.

◆ **Recent Activities:**

◆ **Nayland Fun Village Quiz:** It had been a very successful and fun evening and really appreciated by everyone. The quiz raised about £400 for CC funds. Rachel was thanked for organising the Quiz.

◆ **Forthcoming Activities:**

- **2020 Dates:** Calendar Competition Friday 8th May, Nayland 10K Fun Run Sunday 5th July, Fireworks Thursday 5th November, Christmas Fayre Saturday 5th December.
- **Fireworks:** This event has grown hugely from its origins as a small community event; with that in mind we will be trialling professional management of the firework display by Dynamic, who usually supply our fireworks. A small increase of £1 on the gate will help cover the additional cost. This will enable our busy team of volunteers to concentrate on other aspects of the event. The Exec confirmed the contract with Dynamics was acceptable.

SOCIETY REPORTS

- ◆ **HortSoc:** 2019 proved another successful year. Looking forward, on 17th March Rob Sherriff will talk on 'Growing Cut Flowers, the Spring Show will be on 21st March, their AGM and Fun Quiz will be on 14th April and the Morning Market on 9th May. They are taking bookings for a coach outing on 17th June to Kew Gardens.
- ◆ **Women's Institute:** Wendy Sparrow said at the February meeting they had a very interesting talk on *Homelessness and Hope*, and discovered the various types of help Beacon House in Colchester provides. In March the branch will be celebrating its 63rd anniversary with a lunch at Newton Green Golf Club.
- ◆ **Book Club:** Wendy Sparrow said they recently read 'The Country Girls' by Edna O'Brien. They are currently reading 'A Single Thread' by Tracy Chevalier.
- ◆ **Nayland Church & Bellingers:** Chris Hunt said Wednesday 'Coffee & Conversation' is proving popular. Proposals are ongoing to improve access into the church and remove some pews to provide more space to make it viable for other uses and activities. Plans for the Fete are progressing, this year items for the stalls should be taken to the vicarage (vintage items only to Forget Me Not). The church choir is in fine voice, the handbell ringers meet most Tuesday, and the church bellringers practise on Monday afternoons. Contact Chris if you would like to try bellringing.
- ◆ **Messy Church:** Rachel Hitchcock said these monthly sessions are a great opportunity for families to enjoy crafts, games, stories around informal worship and afternoon tea. They are usually held on the fourth Sunday of the month.
- ◆ **Parish Council:** Ned Cartwright said the Community Litterpick will be on 25th April and the Annual Parish Assembly on 19th May. They continue to deal with planning applications, seek maintenance to Star Alley and various Highways matters, and the usual PC matters.
- ◆ **Conservation Society:** Mike Hunter said that the Society's AGM is taking place on 9th March when Jules Pretty will talk on 'the future of the world in 12 objects.....addressing climate change at home'. The May Walk which will be led by Chris Hunt will take place on 2nd May and Open Gardens on 14th June; they would be pleased to hear from those willing to open their gardens. The Swift Box project is progressing and 20 boxes will be installed onto buildings by the end of March.

In conjunction with NwW Land Company (established in 2005 as Trustees of Nayland Meadow) a new permissive path, parallel with Horkesley Road, has been created and tree planting on the meadow and along the river bank completed. Next year traditional laying of the hedge will take place. They are hoping to improve access on the steep slope from the A134 down to the Meadow path by creating steps and a handrail.

- ◆ **Royal British Legion:** John Partridge said preparations are in hand for the VE Day 75th anniversary celebration with a commemoration service and unveiling of a memorial on Caley Green on Friday 8th May. On the 9th May there will be a 'sharing' lunch event in Nayland Village Hall. There will be a WW2 exhibition of memorabilia, artefacts and photographs at the lunch which will be relocated to St James' church.
- ◆ **Nayland Choir:** Rob Swan said they had a successful year including their 'Come and Sing' *Carmina Burana, the Midsummer Cabaret* in June and the winter concert *Jubilate*. They also enjoyed singing carols and Christmas songs at the Anchor Inn and at the Candlelit service in St James'. Rehearsals are well under way for 'A Red, Red Rose', our concert of songs from around the British Isles on 25th April in the village hall. In the afternoon, there will be a singing workshop open to all.
- ◆ **Village Players:** Justin Dowding said they are rehearsing for *Absurd Person Singular* and performances will be held on 26th, 27th and 28th March. The set builders are tasked with building another very complicated set. Tickets are available in the Post Office on online.
- ◆ **Village Hall Fundraiser:** Rachel Hitchcock promoted 'Jazz in the Village' which takes place on 12th March. Tickets are available in the Post Office.

AOB:

- Mary George thanked the Community Council committee for everything they do for the village. She said it was important to try to encourage younger generations to participate in all our village groups and committees.
- **Bus Service:** The meeting was reminded of changes to the bus service; a trial timetable takes effect from 29th March until the end of school term in July. However, Chambers will be reviewing usage at the end of April and it is a case of 'use it or lose it'; that especially applies to the Thursday 'shopping bus' to and from Sudbury. The locations of the bus stops for the new 784 service are not yet confirmed (from Sudbury it is likely to be the lay-by on Harpers Hill). The trial timetable can be found on naylandandwiston.net and should be available on buses soon.
- ♦ **DATE OF NEXT MEETING:** will be **Wednesday 6th May** in the Church Hall at 8pm with Exec at 7.30pm
- ♦ **Meetings for 2020:** Monday 6th July, Wednesday 2nd September, Wednesday 28th October.
The meeting closed at 8.15pm

NAYLAND WITH WISSINGTON COMMUNITY COUNCIL

Registered Charity No. 304926

Income and Expenditure statement for the year ending 31st December 2019

<u>INCOME</u>	<u>2018</u>	<u>2019</u>
Community Times	£ 3,442.50	£ 2,855.00
Village Calendar	£ 1,356.40	£ 1,316.30
Bonfire Night	£ 4,337.70	£ 4,765.89
Christmas Fayre	£ 565.91	£ 652.75
Village Quiz	£ 457.00	£ 357.00
Other Events (<i>Nayland 10k</i>)	£ 1,133.42	£ 1,414.40
Other Income	£ 3,774.00
Interest CCLA	£ 48.12	£ 60.56
Services Fund	£ 200.00	£ 100.00
TOTAL	£15,315.05	£11,521.90
<u>EXPENDITURE</u>		
Grants:	£ 3,204.00	£ 1,043.99
Community Times	£ 1,608.82	£ 1,727.45
Village Calendar	£ 692.85	£ 794.54
Bonfire Night	£ 1,728.14	£ 1,593.49
Christmas Fayre	£ 306.71	£ 405.79
Village Quiz	£ 61.96	£ 147.00
Insurance	£ 477.40	£ 513.56
Hall Hire	£ 301.86	£ 259.33
Defibrillator	£ 3,300.00	£ 408.00
Services Fund	£ 30.00	£ 100.00
TOTAL	£ 11,711.74	£ 6,993.15
(Deficit)/Surplus for Year	£ 3,603.31	£ 4,528.75

Balance Sheet for the year ended 31st December 2019

<u>Accumulated Surplus:</u>	<u>2018</u>	<u>2019</u>
As at beginning of the financial year	£ 19,447.68	£ 23,050.99
Add/deduct surplus (deficit)	£ 3,603.31	£ 4,528.75
Balance carried forward	£ 23,050.99	£27,579.74
Represented by:		
CCLA Charities deposit fund	£ 10,639.38	£ 10,699.94
NatWest current A/c	£ 12,343.83	£ 16,807.02
Cash in Hand	£ 67.78	£ 72.78
TOTAL Year to date*	£23,050.99	£27,579.74
*Included in Balance:		
Services Fund	£ 318.50	£ 318.50
VHMC Grant pending		£ 10,000.00
Unencumbered assets, year to date, are:	£22,732.49	£17,261.24

TREASURER *Maggie Ryan ACA*CHAIRMAN *Rachel Hitchcock*

I have examined the books of The Nayland with Wissington Community Council (without carrying out an audit), and in my opinion, the accounts for 2019 represent a true and fair record of the Society's financial affairs.

Matt Cable M Cable CFA

Grants Awarded: Lizzie's Fund Endurance Walk £170, Nayland & Wiston website £94, Village Hall Cooker £779.99 plus £10,000 has been pledged to the Village Hall replacement roof.

Breakdown of Profits: Community Times £1,127.55, Village Quiz £210, Bonfire Night £3,172.40, Christmas Fayre £246.96, Village Calendar £521.76.