

## Minutes from the meeting held on 30th October 2017 in the Church Hall

Rachel Hitchcock welcomed members to the meeting.

- ◆ **There were 20 members present:** Rachel Hitchcock, Julie Clark, Maggie Ryan, Lorraine Brooks, Bryan Smith, Claire Buller, Colin Ramsell, Vicki Sargent, Tricia Hall, Luke Rumbelow, Colin Moule, Sally Dalton, Linda Allen, Trevor Smy, Chris Hunt, Cheryl Leeks, Rob Swan, Karen Tranter, Mary George, John Partridge.
- ◆ **Apologies were received from:** Ken Willingale, Wendy Sparrow, Martyn Booth.
- ◆ **Minutes of the last meeting** held on 6th September were approved (*proposed Bryan Smith, seconded Claire Buller*).

### MATTERS ARISING:

#### ◆ **Executive Committee:**

Action by:

Legal Representative: Rachel Hitchcock advised that no-one with a legal background had come forward to offer advice or point us in the right direction if the need occurred for 2018. This position is stipulated in our Constitution but does not require any regular commitment. If a legal representative is not found by the next AGM consideration will be given to amending the Constitution. Please contact Rachel if you know of anyone who may be willing to help.

All

The Community Council Executive would welcome more members of village groups to join them as members of the CC.

- ◆ **Fundraising Activities & Events:** The CC are focused on events for 2018 but ideas for fund raising projects to benefit the CC are always welcome.

- ◆ **Community Defibrillator:** Rachel Hitchcock has been liaising with the Community Heartbeat Trust (CHT) for advice on the provision of a community defibrillator to be sited at the Fire Station. The cost of a complete package (defibrillator, installation, maintenance, training, ongoing support, etc) would be £2,200. She is in the process of applying for Awards For All Lottery Funding. Although it is not conditional that applicants raise funds themselves it may be advantageous to do so. Rachel has leaflets and two collection boxes to promote the project which will be located in the Post Office and another venue. Information will be included in the CT. The CC will consider whether to commit funds to this. Maggie Ryan agreed to be the organisational contact on the Awards for All application as Rachel is the application contact.

Rachel  
Hitchcock

It has been recommended that 2 community defibrillators would be better to serve the village as the recommend time for attendance is 5 minutes. The idea of a second defibrillator, perhaps located at the Village Hall, will be considered further. Rachel will circulate further information including ongoing costs to the Exec.

- ◆ **Community Post Office:** Maggie Ryan reported on the current situation.

Our NCS Ltd directors have been in dialogue with the Post Office's Area Field Transformation team who have gained permission from their central Finance team to allow our CBS submission to go to final stage approval. We believe that there is now a genuine willingness from Post Office Ltd to make this community project happen. We expect Post Office Ltd to take two or three weeks to respond to our re-application. Since delays from Post Office inefficiencies over the summer have cost us around two months, we will need to act quickly if approval is given. Our timeline has been recalibrated into early part 2018 when we can expect to take on the lease and undertake the refurbishment works. The draft lease is with our solicitor for final checks.

NCSL Team

Meanwhile we are planning our next steps including the preparation of the share prospectus; resourcing and training volunteers; and thinking through our non-Post Office retail offering mindful of the recent closure of Hatten's Village Store.

We are delighted that our funding target has been met with [circa £55,000] TBC of pledges and £21,000 of grant funding pending.

- ◆ **Christmas Tree:** Claire Buller confirmed the tree will be delivered for erection on Sunday 10th December at 9am. Luke Rumbelow, Karen Tranter and Colin Moule agreed to assist - further volunteers are welcome. Bryan Smith will liaise with Nayland Dental Clinic. The tree will be taken down on Sunday 7th January at 9am.
- ◆ **Village Hall Garden Working Party:** A small but dedicated group of volunteers attended including Will Hitchcock and Bryan Smith.
- ◆ **Correspondence:** There had been no correspondence

**TREASURER'S REPORT:** Maggie Ryan gave her report.

- **Current Position:** Community Times profit so far is running at £1,298.50; the Calendar has moved into profit. Expenditure in this period includes a share towards the community website of £526.35. All but £50 of the April cheques lost in clearing has been recovered.
- The accounts show reserves of £16,598.37 represented by: Deposit a/c monies £15,584.65, Current a/c monies £987.72, Cash in hand £26. From these reserves, we hold £188.50 for the Services Fund, and an outstanding grant of up to £196 for Baby & Toddler Group. **Unencumbered assets are therefore £16,213.87.**

♦ **Grants & Donations:**

- **Nayland Baby & Toddler Group:** In July the CC agreed to fund the arrears on their hire of the village hall and future costs to a maximum of £646; £450 of this has been paid. Karen Tranter was delighted to report that this term they have been very busy with 15-16 families attending so they are pleased to say they will not require further grant monies. The CC congratulated the group on their hard work and success.
- **Nayland & Wiston Community Website:** The CC previously agreed to a quarter of the costs of the website (shared with the Village Hall, Church Hall and Parish Council). The new community website - [naylandandwiston.net](http://naylandandwiston.net) - is now completed. Justin Dowding has done an excellent job designing the site for viewing on all mobile devices and incorporating useful and user friendly features. He liaised with hall booking secretaries and others who can add information regarding their organisations. If you haven't visited the website please do so.
- **Luncheon Club for Over 60s Christmas Party:** Bryan Smith requested a grant to help cover costs of their Christmas Party. The Luncheon club is run by Olga Alexandra; with a band of volunteers monthly lunches are held including a Summer Tea Party and a Christmas Party. It was agreed to grant £200 towards the costs of the Christmas Party (*proposed Tricia Hall, seconded Claire Buller*).

Maggie Ryan  
& Bryan Smith

- ♦ **Community Times:** Lorraine Brooks gave the usual plea for contributions for the next issue. Two more annual advertisers have not renewed, there is one new advertisers and interest shown by two more. The situation stands at 9 losses and 2 gains this year. Please recommend the CT to potential advertisers - a selling point is that residents tend to retain the magazine to refer to useful information rather than other magazines which are soon assigned to the recycle bin. It is also available to view online.

Lorraine  
Brooks

- ♦ **Village Calendar:** Lorraine Brooks said calendar sales to date have just taken the project into profit. It is hoped sales will pick up towards the year end as people start thinking about 2018. She pointed out Blue Owl decided not to assist in selling calendars after all and hoped potential sales lost following the closure of Hatten's would be picked up at Forget Me Not and the Post Office. The Team would appreciate help selling calendars at events - if you can help please let Lorraine know.

Calendar  
Team

♦ **Forthcoming Activities:**

- **Bonfire & Fireworks:** *Sunday 5th November.* Iain Wright is co-ordinating the event. The fireworks have been collected, Claire Buller will contact Iain to see if help wrapping them is required. Claire is leading on BBQ, hot chocolate, etc. Bryan is purchasing sausages. Tricia Hall is organising mulled wine - the price will be increased from £2 to £2.50. Volunteers are in place but additional helpers are always welcome. Cheryl Leeks said Woodland Corner would provide a Guy.
- **Christmas Fayre:** *Saturday 2nd December.* Rachel Hitchcock is co-ordinating the event. Several stallholders have confirmed; there is very limited availability now for tables at the Christmas Fayre so please contact Rachel Hitchcock asap if you have not yet booked your space. Table application forms are available on [naylandcommunitycouncil.org.uk/Events](http://naylandcommunitycouncil.org.uk/Events). Father Christmas and Nayland School will be attending. Rachel will collect the costume and presents. Claire Buller will decorate Santa's Grotto. Julie Clark is organising sausage rolls, Julie and Rachel will be fire wardens and Claire Buller First Aid. As agreed the village hall has been booked for the 2019 Fayre on 7th December.
- **Village Quiz:** *Friday 2nd February.* Rachel Hitchcock is co-ordinating the event. She has some ideas for quiz rounds - further ideas welcome.

Iain Wright  
Claire Buller

Rachel  
Hitchcock

Rachel  
Hitchcock

## SOCIETY REPORTS

- ◆ **Art Group:** Colin Ramsell said they will be visiting Blue Owl next week for a pottery decoration course and to sample their teas. They will be having their Christmas Lunch at The Angel at Stoke by Nayland. The group remains full, numbers are governed by how many fit in the Church Hall.
- ◆ **Parish Council:** Mary George updated the meeting on PC matters; there are 2 vacancies for councillors, there have been a number of planning applications to consider recently, the housing needs survey has been postponed to 2018 due to delays at Babergh, they are working on the budget plan. Mary reminded the meeting of the procedure for obtaining permission to erect a banner on Caley Green and said there have been several complaints about cars being parked on the green - ideas for a solution to this are welcome. A community litter-pick takes place on 11 November from 1pm.
- ◆ **Woodland Corner:** Cheryl Leeks said their fundraising activities have been very successful; they are grateful to all those who support them. Inflatable Day was great fun, the Cake Stall was very popular and income is still coming in from the Boden Party. Future fundraisers include: the children will be making reindeer Christmas cards with their footprints to sell to their parents, running a Tombola at the Christmas Fayre and a Pop-Up Circus in May which will be a joint event with Nayland School HSA.  
They are hopeful numbers attending Woodland Corner are on the increase following the autumn quieter spell. After School Club and Breakfast Club are very well attended. The meeting congratulated them for their hard work and success.
- ◆ **Royal British Legion:** John Partridge said the subject of the talk at their AGM had been *Trinity House*, a 500 year old Lighthouse Authority making the seas around us safe for mariners. The Poppy Appeal Coffee Morning takes place on 4th November at 10am -12 and Remembrance Sunday is on 12th at 10.45am at the War Memorial.
- ◆ **HortSoc:** Trevor Smy said the October speaker, Mark Lane LVO, Head gardener at Buckingham Palace, was very good and enlightened a full house on *Royal Gardens*. On 13th November at the joint meeting with the Conservation Society Pip Wright will talk on *Whistlecraft: notorious poachers of Suffolk* and HortSoc will have a stall at the Christmas Fayre.
- ◆ **Friends of Caley Green:** Sally Dalton said members of the group had been busy pulling reeds along a section of the river with the permission and guidance of Suffolk CC and their ecologists. Members commented that the view is much improved.
- ◆ **St James Church & Bellringers:** Chris Hunt said renovation to the church clock has been completed. He reminded the meeting of the Service of all Souls on 5th November at Stoke and Remembrance Sunday on 12th at 10.45am at the War Memorial.
- ◆ **Conservation Society:** John Partridge said Dr James Bettley gave an interesting talk on the latest edition of the Pevsners Suffolk Buildings in October and they supported the Village Hall Garden working party. On 3rd February 2018 a presentation on the Court Knoll Project is being planned. He said Babergh had extended the deadline for objections to the Konnings planning application to 6th November.  
It was pointed out that a Joint Local Plan Consultation is being carried out by Babergh/Mid Suffolk - deadline for comments is 10th November. Details on <http://www.midsuffolk.gov.uk/planning/planning-policy/new-joint-local-plan/>
- ◆ **Nayland Choir:** Rob Swan said rehearsals are underway for *Manchester Carols* concert on 9th December in St James' - tickets £10 to include mulled wine and mince pies. They will be supporting the Candlelit Carol Service on 17th December.
- ◆ **Village Players:** Bryan Smith said rehearsals are underway for their next production *'The Game's Afoot'*, an entertaining whodunnit by Ken Ludwig. Performances will be 30th November, 1st & 2nd December, tickets available at the Post Office or at [villageplayers.co.uk](http://villageplayers.co.uk)
- ◆ **Baby & Toddler Group:** Karen Tranter said attendance this term had substantially increased and they have been very busy with 15-16 families attending. They have introduced new themes and activities and the parents have enjoyed socialising and a cuppa or two.
- ◆ **Messy Church:** Rachel Hitchcock said the group which has sessions monthly has been well supported recently.

**AOB:** There was no further business.

**Date of next meeting:** will be **on Wednesday 10th January 2018** at 8pm (*Exec 7.30*) in the Church Hall.

**Meetings for 2018:** The next AGM will be Monday 5th March 2018 in the Village Hall. General meetings will be Wednesday 2nd May, Wednesday 4th July, Wednesday 5th September & Monday 29th October at 8pm (*Exec 7.30pm*) Church Hall.

The meeting closed at 8.50pm