

## Minutes from the meeting held on 9th January 2017 in the Church Hall

Colin Ramsell welcomed members to the meeting.

- ◆ **There were 17 members present:** Colin Ramsell, Maggie Ryan, Lorraine Brooks, Bryan Smith, Claire Buller, Rachel Hitchcock, Julie Clark, Colin Moule, Vicki Sargent, Martyn Booth, Wendy Sparrow, Rob Swan, Alex Murrison, Simon Carter, Liz Carter, Trevor Smy, John Partridge.
- ◆ **Apologies were received from:** Ken Willingale, Iain Wright, Tricia Hall.
- ◆ **Minutes of the last meeting** held on 31st October 2016 were approved with a requested correction that it was the Baby & Toddler Group that had a new Facebook page and not Woodland Corner. (*proposed Colin Moule, seconded Julie Clark*).

### MATTERS ARISING:

- ◆ **Executive Committee:** Members were delighted that Rachel Hitchcock kindly volunteered to take the role of Chair and Julie Clark will relieve Colin Ramsell as Vice Chair. This was proposed by Bryan Smith, seconded Claire Buller. Bryan Smith proposed a vote of thanks to Colin Ramsell, current Vice Chairman who has been acting Chairman.  
The Community Council Executive still requires more members of village groups to join them as members of the CC. **Action by:**
- ◆ **Fundraising Activities:**
  - ◆ **10km Run/Cycling Fundraiser:** a proposal for an event to benefit a major charity as well as the CC/local organisations has been made by Luke Rumbelow but he was not able to attend this meeting to give further details.
  - ◆ Further ideas and/or support with running events to benefit the CC funds would be welcome.
- ◆ **Community Defibrillator:** This was a proposal for a community defibrillator sited at the Fire Station (not to be confused with the First Responders), which had been given approval by the Fire Service.  
Rachel Hitchcock has kindly taken this project forward and updated the meeting on progress. She has been in touch with the Community Heartbeat Trust who offer practical advice on sourcing a defibrillator, their installation, ongoing cost, maintenance, training, etc. They have suggested Lottery Funding may be available which Rachel will investigate. **Rachel Hitchcock**
- ◆ **Save Our Post Office Campaign:** Simon Carter reported on the current situation.  
"The SOPO Campaign committee continue to make good progress. We have now registered our Community Benefit Society as a trading concern under the title of Nayland Community Store Limited (under Post Office regulations, we are not allowed to use the term 'Post Office' in our company name). Messrs Fenn Wright, Chartered Surveyors, have completed a premises survey in conjunction with the Post Office Field Project team to establish how the separation of the business premises from the residential dwelling can be achieved and for the refurbishment of the Post Office itself. We await detailed plans and specifications by mid-January. We hope to conclude all discussions and negotiations with the Postmistress and the Post Office by the end of January and submit our business plan for approval to the Post Office at the beginning of February.  
We are arranging a public meeting on Thursday 23<sup>rd</sup> February at 7.30pm in the Village Hall to provide a detailed update and launch our Share Offer Prospectus. This is a most exciting moment in our campaign as we bring our community together to pledge support for securing the financial future of Post Office services within our Community Store Limited. Please do make a note of that date and join with us on this momentous step in our journey."
- ◆ **Village Hall Garden:** The CC section of the village hall garden is tidy. The next VH gardening morning will be on Saturday 18th March.
- ◆ **Recent Activities:** Colin Ramsell expressed thanks to all who had helped with the very successful recent events.
  - **Event Guidance Lists & Risk Assessments:**  
These were compiled and filed and available as a guide for 2017 events.

- **Bonfire & Fireworks - Saturday 5th November:** Iain Wright, who was not present kindly coordinated the event. It had been very successful and profitable. Claire Buller said 350 sausages were served and more could have been sold, the mulled wine, was the most profitable item despite selling out early. Positive comments have been received saying what a lovely community event it was.
- **Christmas Fayre - Saturday 3rd December :** The team of coordinators - Rachel Hitchcock, Claire Buller and Julie Clark reported feedback was positive that it had been another very nice community event. Village stallholders had all done well this year and holding it on Saturday morning had been preferred. Thanks to Nayland Primary School for providing entertainment, and Father Christmas for finding time to be there. Rachel said there would have been room for a few more non-village stallholders.
- **Village Christmas Tree -** Claire Buller and the team did an excellent job once again. Claire said it went up very quickly. Three sets of lights are currently used; a single extendable string of lights would endure better and she will raise that next autumn. She added Fred Smith of Boxted, who provided the tree at an excellent price gave very good service. Positive comments had been received about the tree and it was enjoyed at the Carol Singing.
- ♦ **Grants & Donations:**
  - ♦ **Village Hall Endowment Fund:** A letter of thanks for the £1,000 grant awarded towards this fund had been received from Peter Mann, the VH Treasurer.
  - ♦ **Callum Kennedy: volunteering placement with International Service**  
Callum, who received a £100 grant towards costs for his volunteering placement, has emailed: *"Thank you so much for your generous contribution. I will certainly let you know how I get on and I will be more than willing to write a piece in the community times upon my return!"*

#### **TREASURER'S REPORT:** Maggie Ryan gave her report.

Maggie Ryan gave her report on the draft accounts for the year ending December 2016. A full set of accounts with the finalised figures will be available for the AGM. Meanwhile.

**Current Position:** The accounts show reserves at 31<sup>st</sup> December of £19,736 (compared to £22,152 in prior year) represented by: Deposit a/c monies £15,543, Current a/c monies £4,147, Cash in hand £46, Total assets 19,736.

An amount of £603 has been given towards setting up Nayland Community Stores, with a further £1897 of grant funding available to support the transfer of the Post Office into community ownership. Amounts held on behalf of the First Response Team and Services Fund are unchanged at £444 for First Response and £270 for the Services Fund. **Therefore, unencumbered assets are £17,124** allowing for grants not drawn down and monies held on behalf of third parties.

#### **Current Profits**

Community Times	2,402
Calendar	1,021
Bonfire Night	1524
Christmas Fayre	290
Village Quiz	250

The most successful event of 2016 was the Bonfire Night, with an overall profit of £1524. An analysis is available for the organisers but the best margin was to be found on Mulled Wine sales.

The Christmas Fayre so far stands at £290, with the Quiz night nearly as successful, with a £250 profit.

The Community Times has made £2402 and the Calendar £1021 towards our reserves.

**Grants:** Grants awarded over the year are over three times those awarded in the previous period – a figure of £6713 – as follows: Village Hall Kitchen £3,500, Village Hall Endowment Fund £1,000, Baby & Toddler Group £150, Nayland History Exhibition £110, Conservation Society Court Knoll £1,000, Callum Kennedy charity work £100, Community Post Office £603.28, St Helena Hospice tribute in memory of Neil Barbrook £250.

We should be proud of our contribution to good causes but mindful that this success means that the Community Council is running a £2416 deficit for 2016. We should look to a fundraiser to restore reserves in 2017.

**Administrative matters:** The CCLA Deposit Fund signatories have been changed. The current account is online and signatories updated.

- ♦ **Community Times:** Lorraine Brooks gave the usual plea for contributions for the next issue. She was very grateful to Claire, Vicki and all who sent in photos of the recent CC activities. These have been added to the website. Much of the CC's history, including the large albums, is also on the website.

Action by:

Calendar  
Team

- ♦ **Village Calendar:** Lorraine Brooks said there are a few calendars still available at village shops - Post Office, Blue Owl, Hatten's Village Stores and Forget Me Not. Thanks are due to all who support the calendar and the shops that sell them.

The number of 2017 calendars sold so far is on a par with last year. Sales have generated £632 profit with some more to come.

Lorraine said if the CC wish four members of the team are willing to continue and produce a 2018 calendar, but the CC may be asked for some help with the selling stage and asked for more support of the photo competition. The print cost has increased again to £594 (including VAT) but it was felt the calendar price of £5 could be maintained. The CC agreed that another calendar should be produced.

- ♦ **Forthcoming Activities:**

- **Annual General Meeting:** Monday 6th March 2017 at 7.30pm (Exec 7pm) in the Village Hall. This will be followed by the Village Hall Management Committee AGM at 8.30pm.

## SOCIETY REPORTS

- ♦ **Conservation Society:** John Partridge said Andora is home recuperating and will be taking a sabbatical. Work continues sorting finds from the Court Knoll dig for assessment and analysis. Francis Terry will talk on 'Architecture and design in AONB's' at the AGM on 13th March.
- ♦ **Parish Council:** Martyn Booth said they still have a vacancy on the Council, a £1,000 grant from Tesco has been awarded towards work on the Allotment Field. Asked when speed restrictions will be applied on the A134 Martyn said he did not know the timescale; discussion was ongoing regarding extending the location of the speed restriction.
- ♦ **Royal British Legion:** Alex Murrison said the Armistice gathering on 11/11, the Poppy Appeal Coffee Morning, Remembrance Service and their Christmas party were well received and attended. The 2016 Poppy Appeal raised £3,319.07, almost a record, with all due thanks to organisers, collectors and contributors. Their next meeting is 16th January in the Church Hall.
- ♦ **HortSoc:** Trevor Smy said their stall at the Christmas Fayre had been successful. They hoped to find a replacement speaker for 21st March as sadly Barry Kauffman Wright passed away in December. The Spring Show is scheduled for 25th March, their AGM on 18th April. Their next outing is to Sandringham Flower Show on 26th July.
- ♦ **Women's Institute:** Wendy Sparrow said December had been busy with a successful stall at the Christmas Fayre, a talk on *Tales from a Rural Police Sergeant*, an outing to Monks Eleigh Corn Dolly Centre and Carol Services in Bures and Bury St Edmunds. On 16th January Wendy will be showing a film of *Nayland in the 1990s*.
- ♦ **Village Players:** Bryan Smith said the pantomime *Cinderella* had been a great success and was thoroughly enjoyed by all ages.
- ♦ **Choir:** Rob Swan said they had a successful end of year concert; *Puccini's Messa di Gloria* and participated at the annual carol service in St James's. They are seeking a new accompanist; Jeremy Hughes is retiring as choir leader and his wife Emma, the current accompanist will be taking his place. Their spring concert will be *Mendelssohn's Elijah* and they are participating at a concert in Bury St Edmunds..
- ♦ **HSA:** Rachel Hitchcock said the School Christmas Fayre, with Father Christmas and lots of fun and frolic, was very successful. They will be holding the Ball on 19th May at Le Talbooth.
- ♦ **Book Club:** Wendy Sparrow said they have read a variety of books; their last book was *Twelve Years A Slave* by Solomon Northop, the current book is *Dolly and John* by L.J. Whitehead.
- ♦ **Art Group:** Colin Ramsell said they enjoyed Christmas dinner at the Yew Tree at the end of last term. They will be back in the Church Hall on Wednesday afternoons as term begins this week.
- ♦ **AOB:**
  - **Street Fayre Fingerprint Art Project:** Claire Buller said the fingerprint picture of Nayland, created by Anna Boon and Jayne Kennedy as part of the street fayre celebration, has been framed and is hanging in the village hall bar.
- ♦ **Date of next meeting:** will be **AGM on Monday 6th March 2017** at 7.30pm (Exec 7pm) in the Village Hall.  
**Meetings for 2017/18:** Wednesday 3rd May, Wednesday 5th July, Wednesday 6th September & Monday 30th October - all in the Church Hall at 8pm (Exec 7.30).

The meeting closed at 8.45pm