

Minutes from the meeting held on 6th July 2016 in the Church Hall

Colin Ramsell welcomed members to the meeting.

- ◆ **There were 12 members present:** Colin Ramsell, Maggie Ryan, Lorraine Brooks, Bryan Smith, Tricia Hall, Vicki Sargent, Iain Wright, Martyn Booth, Wendy Sparrow, Alex Murrison, Chris Hunt, John Partridge.
- ◆ **Apologies were received from:** Neil Barbrook, Ken Willingale, Claire Buller, Rachel Hitchcock, Pat Bray, Julie Clark, Colin Moule, John Parsonson, Rob Swan.
- ◆ **Minutes of the last meeting:** held on 4th May 2016 were approved (*proposed Tricia Hall, seconded Maggie Ryan*).

MATTERS ARISING:

- ◆ **Executive Committee:** Iain Wright confirmed he would no longer be representing the VHMC at CC meetings and wished to be an individual member. He said he would confirm whether Peter Mann would be taking his place. (Iain resigned as CC representative at the VHMC meetings in January.)
It was pointed out that this took individual membership to 50% of the Executive committee, which is the maximum stated in the Constitution. We, therefore, urgently require more members from village groups.
The Community Council was originally made up of a representative from every village group, which provided wide representation of residents. This 'bringing together' also enabled good cohesion between the groups and benefited all.
Action by:
Iain Wright
- ◆ **Fundraising Activities:**
 - ◆ **Spring/Summer Event:** The annual fundraisers of the CC are held in October to December. Ideas for a Spring/Summer fundraiser are being sought. A Valentine's event or Barn Dance had previously been mooted. Please bring ideas to the next meeting for further discussion.
 - ◆ **Selling advance raffle tickets at Farmers' Market:** It was felt it had been beneficial previously to sell raffle tickets ahead of the Quiz and Christmas Fayre (and also calendars) at the Farmer's Markets. Lorraine will ask the organiser if we may do this in the foyer again. We will need a couple of volunteers for each market: 10 Sept. 8 Oct & 12th Nov. It was agreed to go ahead and to promote a first prize of £50. Please let Lorraine know if you can volunteer to help between 9.30am-1pm on one of these dates.
Lorraine Brooks
Volunteers needed
- ◆ **Community Council History & Website:** Lorraine Brooks said the website www.naylandcommunitycouncil.org.uk is up-to-date. The Street Fayre competitions and programme of activities are included online as well as the grant application form.
The CC's history is ready for display during the Street Fayre - albums were available to view at the meeting. The display could be available for other CC events if required.
Lorraine
- ◆ **Community Defibrillator:** This was a proposal for a community defibrillator sited at the Fire Station, which had been given approval by the Fire Service.
Iain Wright said we missed the grant opportunity so this project is on hold. There are currently no grants available from the British Heart Foundation but hopefully grants will come available again.
Iain Wight
- ◆ **Save Our Post Office Campaign:** Maggie Ryan reported on the current situation.
The flyer and promotion to raise awareness of the services offered at the post Office has had some success as transactions have risen slightly during May, and we would urge the village to keep supporting the PO. The CT will repeat the promotion.
The SOPO working group are engaging with a charitable foundation that offers advice and support to communities wishing to save a community asset, such as a Post Office, and we have identified a suitable business model for running the PO after the Postmistress's retirement in October 2019.
Maggie Ryan
Bryan Smith
- ◆ **Donation of wooden '50' Sign:** We are grateful for this donation from Iris Sebba for our 50th year celebration Street Fayre.
- ◆ **Correspondence:** There was no correspondence that isn't included elsewhere.

◆ **Grants & Donations:**

◆ **Village Hall Endowment Fund:** The VHMC asked for £1,000 towards this fund. At the May meeting following a split vote the decision was deferred rather than the chairman using a casting vote. At that meeting there had been concerns:

- that a grant of £3,500 has already been awarded to the VH this year
- that there had been inaccurate comments at recent VHMC and PC meetings regarding authorisation of expenditure from the Endowment Fund
- that there had been confusing comments at CC meetings as to whether the grant awarded is always paid into the Endowment Fund

These queries have not been resolved. It was suggested that details can become blurred over time with changes in committees and reference to archive documents is likely to settle this query. In this respect it was suggested that it would be useful if the VHMC minutes were available to view at naylandandwiston.net as the CC and PC minutes are - as a current and archive repository.

It was agreed to write formally to the VHMC treasurer stating that: *"prior to consideration of further grants to the Endowment Fund the CC requests official written confirmation, to both the CC and PC, regarding their involvement in the Endowment Fund. It is hoped this confirmation will be in line with the resolution agreed by the VHMC at their meeting on 8th May 2007. The CC hope this would eliminate any future confusion between the committees involved.*

Lorraine & Colin Ramsell

Following comments during past CC meetings we would also ask for confirmation that grants awarded to the EF are always deposited in that account.

We hope this will rectify previous confusions, which may not have occurred if the VHMC minutes were available as a public record for easy reference. Graham Griffiths provides an excellent repository for PC and CC minutes and archives on naylandandwiston.net; the inclusion of VHMC documents would be a useful addition. (proposed Bryan Smith, seconded Vicki Sargent)

Following the grant decision some historical aspects of the Village Hall were discussed with Iain Wright, Chairman of the VHMC. Bryan Smith pointed out that the lease for Webb's Meadow - which is due for renewal in 13 years - was between the Community Council (the tenants) and the Parish Council (the freeholders) under the Recreation Act 1937. Records show the Community Council had purchased the land and gained planning consent for a village hall, but in order to qualify for certain grants the freehold of the land was passed to the Parish Council in 1969. The VHMC was set up in May 1970 to manage the recreational facilities on Webb's Meadow - the Trust property. Responsibility for management of the village hall building, which was built by the CC, was passed to the VHMC at its official opening on 5th August 1971. The Lease states that: *"the tenants (CC) are to remove at the expiry of the tenancy if the Council (PC) so requires any building erected during the tenancy"*. It was suggested that the thirteen years remaining on the tenancy is not long and it would be prudent to explore the legalities further including transactions during the 1999 upgrade of the village hall building.

TREASURER'S REPORT: Maggie Ryan gave her report.

The early part of the year holds no fundraising events so income is derived entirely from Community Times and Calendar contributions. The 2015 annual return to the Charities Commission has been filed.

Iain Wright

The CCLA Deposit Account requires a change of signatory – Iain Wright was asked to complete the mandate form.

<u>Main Income</u>		<u>Main Expenditure</u>		<u>Current Profits</u>	
Community Times	2232.50	Community Times	620.00	Community Times	1,612.50
Calendar	690.00	Calendar	25.00	Calendar	665.00
Donations Other	135.00	Grants	3650.00		

Grants paid: Village Hall Kitchen £3,500, Baby & Toddler Group £150.

Assets

Cash	69.00
Current Account	5382.44
CCLA Deposit	<u>15,508.33</u>
	£20,959.77

We hold £444 for First Response, £270 for the Services Fund and the following grants; £150 for the Local History Exhibition; £500 for the Conservation Society Court Knoll and £825 not yet drawn for the Street Fayre.

Therefore **unencumbered assets are £18,770.10**

Introduction of online banking: The mandate has been signed and passed to NatWest for processing.#

CC Insurance: Community Action Suffolk will no longer be providing insurance but wish to help groups find specialist cover and have recommended another route. Maggie will pursue this for annual public liability insurance. Bryan Smith is pursuing the event insurance for firework evening with VHM (Iain Wright) because we think we may be covered

Action by:

Maggie Ryan
Bryan Smith

- ♦ **Community Times:** Lorraine Brooks gave the usual plea for contributions for the next issue.

She would be grateful to receive photos of the Street Fayre - the more the merrier - for the CT and the CC's website and archives.

- ♦ **Village Calendar:** A print proof was displayed at the meeting. Lorraine Brooks said calendars will be collected from Spingold in a few days and on sale at the Street Fayre and the Flower Show.

She added help with sales would be appreciated at village events and suggestions for ways to increase sales would be welcomed.

Calendar
Team

- ♦ **Forthcoming Activities:**

- **Street Fayre - Sunday 17th July 2016, 11am-4pm:** Colin read Claire Buller's report.

The Street Fayre is now all in place to be a great fun family event. There is a good selection of activities and stalls to keep everyone entertained. We have all the rotas covered to man all the CC stalls and car parking. The Committee have their final meeting on Wednesday 13th July 7pm in the High street to finalise positions of the stalls. The event will be officially opened at 11am by Ken Willingale president of the CC, followed by junior choir singing. See programme on CC website for times of activities.

Claire Buller
& team

We are very proud of our very exciting community art project - a large picture of Nayland created by Anna Boon which all the Community can take part in by adding their own finger print too. This will be positioned in the archway at the entrance of The White Hart so please come along and add your print to this piece of history!

Stalls include: children's activities/face painting/shooting range/children's roundabout/Pimms stall/ vintage car ride/art exhibition/history of CC exhibition/1960s quiz/conservation society quiz/ baguette stall/ice cream/table tennis/Punch and Judy/walking balloons/jewellery stalls/antiques/card stall, etc. The Anchor and Blue Owl will also be open for business throughout the day.

The committee will be dressing the street with bunting from 6pm on Saturday evening and setting up from 8am on Sunday morning. Anyone available to help with any of this would be very welcome.

Please put the word around to all to WALK to the event if possible, as parking is very limited on The Anchor's field. The committee are in the process of putting a note through the door of each Nayland resident to politely ask them to do this.

Chris Hunt is the compere for the day.

Claire and the team were thanked their hard work.

- **Fun Quiz - Friday 7th October:** Rachel Hitchcock will be leading the quiz, the CC organise the raffle. Promotion will appear in the August CT

Rachel
Hitchcock

- **Bonfire & Fireworks - Saturday 5th November:** Iain Wright agreed to co-ordinate the event and he will contact Fred Bugg about clearing the debris from the bonfire. Lorraine has the task list for the event and will circulate.

It was agreed to order the same quantity of Fireworks as last year from Dynamic Fireworks - this must be done in August to obtain the 20% discount. Quantities of sparklers & glo-necklaces left over should be confirmed with Claire Buller (usually 100 of each are required).

After last year's bad weather it was felt more promotion is needed to build visitors confidence. It was agreed that Lorraine would purchase a banner, best cost £75 plus £6 postage, and obtain banner permission from the PC.

Lorraine
Brooks

- **Christmas Fayre - Saturday 4th December :** A co-ordinator for the event is needed.

Lorraine will check with Jayne Kennedy whether the School can perform this year. Promotion begins in quarterly magazines in September.

SOCIETY REPORTS

- ♦ **Art Group:** Colin Ramsell said they are mid way through the summer session. Next week they are off to Newton Green Golf Club for Cream Tea - this has become a popular annual occasion, although nothing to do with art! During the Street Fayre they will be staging an exhibit of their latest work in St James' Church and on 27th July a trip to Pin Mill is being organised.

Their exhibition held in May with over 70 pictures on display very successful with large numbers of visitors full of praise for the work on display.

- ◆ **Conservation Society:** John Partridge said numbers attending Open Gardens were down due to the weather but they raised £1,500. In June their meeting was entitled '*Past Times: An Evening of Reflections of Old Nayland*' compered by Chris Hunt. During the Street Fayre they will have a quiz, positioned under the archway of the old Queen's Head, which has been compiled by Wendy Sparrow and Andora Carver. They are planning a visit to Columbine Hall, near Stowmarket on 13th September.

- ◆ **Parish Council:** Martyn Booth said they are progressing with their project for the Allotment Field and they are still considering sites near the Harpers Estate/Bear Street junction for a small scale cycle rack.

It was pointed out that the proposals for the Allotment Field are a mystery to residents unless they attended the Parish Assembly. Some members felt villagers have enjoyed access to the area for decades and should be aware of proposed changes. It was suggested details, like those shown at the Parish Assembly, could be featured in the Community Times, but Lorraine said that no information relating to the Parish Assembly or the Allotment Field project has been made available.

- ◆ **Royal British Legion:** Alex Murrison said a central joint committee had been formed to implement integration proposals with the Women's' Section by 1st October and developments for branch participation are awaited.

Their visit to the Debach Airfield Museum was attended by 17 members and friends. Their next visit will be to Brightlingsea Museum and Shipyard on 14th September; contact Andrew Gowen on 262534 if interested.

Arrangements are being made for a visit to Sizewell Power Station on 26th October.

Reminiscences of the 1916 Battle of the Somme were presented at their last meeting. At the next meeting, on 18th July, 7.30 for 8pm at the Anchor Inn, there will be an illustrated talk on the Landmark Trust.

- ◆ **HortSoc:** Lorraine Brooks said they have been busy; their main fundraiser, the Morning Market in May was very successful. Feedback from our June outing to Hindringham Hall and Oxburgh Hall has been very positive.

They were looking forward to the summer Garden Party on 8th July and they will have a stall at the Street Fayre on 17th July. The hanging basket competition takes place in the lead up to the show which is on 6th August.

They are taking bookings for a trip to Wrest Park and Hopleys Plants Garden on 4th September.

- ◆ **Village Players:** Auditions for their pantomime 'Cinderella' take place on 10th and 13th July.
- ◆ **Women's Institute:** Wendy Sparrow said the June meeting had been a talk about East Anglian place names. In a follow up to an interesting talk last autumn they visited the Shelley Centre for Therapeutic Riding (RDA). They met the horses and some members rode Ebony, the computerised mechanical horse. The visit enabled us to fully appreciate what a valuable facility the centre is for those with disabilities who get so much from riding.

In July the WI will be selling baguettes at the street Fayre and their monthly meeting will include a talk about St Nicholas Hospice Charity Shop. In August they have their annual Garden Party.

- ◆ **Woodland Corner:** Tricia Hall said they are very busy at the moment and they have a good number of bookings for September. Caroline Keep has retired as administrator and Nicola Peachey will be replacing her. The recent sports day had been good with all children receiving a medal and they enjoyed the Barn Dance on 11th June which was a very successful fundraiser.

- ◆ **Book Club:** Wendy Sparrow said they have read a variety of books; their last book was *Firefight* by Chris Ryan, the current book is *Whistling for the Elephants* by Sandi Toksvig which they will discuss at their next meeting.

- ◆ **Table Tennis Group:** They will be participating at the Street Fayre. The group continues to play each Monday afternoon 2pm-3.30pm in the village hall, new players would be welcome.

- ◆ **Village Hall:** Iain Wright said they are currently organising repairs to the floor. General maintenance is ongoing and upgrading of the toilets is required.

- ◆ **St James' Church:** Chris Hunt said the Fete was once again a marvellous success. Reporting on the LSS plans (for a Lavatory, Servery and Storage) he said the Diocesan Advisory Committee had given their approval to the project. In addition to that expenditure costly work to the stonework will be required within the five year plan.

The new vicar, Revd Mark Woodrow, will be moving into Nayland vicarage and licensing will take place on 21st July at St Mary's Stoke by Nayland.

- ◆ **Mothers & Toddlers:** Numbers attending have improved and they have volunteers to take over in September.

- ◆ **AOB: Village Hollyhocks:** An indiscriminate weedkilling regime had taken place around the village which decimated the village hollyhocks. HortSoc has complained to Suffolk County Council on behalf of its members and following submission of photos for the Community Times SCC have been asked for a statement - a response to both is awaited. Bryan Smith said he asked the person spraying the weedkiller (who was on a quad bike) not to spray the Hollyhocks but the response was he was instructed to spray everything. The Conservation Society have been told that SCC do not know the identity of who administered the weedkiller. This mystery continues!

- ◆ **Date of next meeting:** will be **Wednesday 7th September** in the Church Hall at 8pm with Exec at 7.30pm. Meetings for 2016/17: Monday 31st October, Monday 9th January 2017 - all in the Church Hall at 8pm (Exec 7.30). The next AGM will be Monday 6th March 2017 at 7.30pm in the Village Hall

The meeting closed at 9pm