

NAYLAND WITH WISSINGTON COMMUNITY COUNCIL

Minutes from the meeting held on 11th January 2016 in the Church Hall

Neil Barbrook welcomed members to the meeting.

- ♦ **There were 17 members present:** Neil Barbrook, Lorraine Brooks, Claire Buller, Colin Ramsell, John Parsonson, Rachel Hitchcock, Colin Moule, Iain Wright, Maggie Ryan, Martyn Booth, Chris Hunt, John Partridge, Jeannette Finch, Trevor Smy, Alice Palmer, Michelle Plumb, Rob Swan.
- ♦ **Apologies were received from:** Ken Willingale, Bryan Smith, Pat Bray, Wendy Sparrow, Tricia Hall, Julie Clark, Vicky Sargent, ,.
- ♦ **Minutes of the last meeting:** held on 28th October 2015 were approved (*proposed Colin Ramsell, seconded Claire Buller*).

MATTERS ARISING:

- **Executive Committee:** Neil Barbrook welcomed Maggie Ryan to the meeting. Members hope Maggie will be willing to take on the role of Treasurer at the AGM. **Action by:**
Neil advised that Bryan Smith felt he should stand down from the CC following his move out of the village. Members were very grateful for his commitment over the years and hope he may reconsider, especially as the move may only be temporary.
Following Iain Wright's resignation as CC representative on the VHMC a volunteer is needed to fill this role. No-one came forward; this item will be carried to the next meeting when absent CC members will be present.
- ♦ **Fundraising Activities:** Ideas for fundraising are always welcome.
 - **Selling Raffle Tickets at Farmers' Markets:** Thanks to the volunteers selling raffle tickets ahead of our autumn events was successful.
- ♦ **Community Council History & Website:** Lorraine Brooks said the number of new visitors to www.naylandcommunitycouncil.org.uk has increased over the last few months. The site is up-to-date and includes photos of recent activities.
Lorraine said progress continues on collecting press cuttings, documents and information relating to the history of the CC. A display on the CC's history will be staged in St James during the Street Fayre. **Lorraine**
- ♦ **Village Hall Gardening Morning:** The next gardening morning will be Saturday 19th March from 9am, the same morning as the Spring Flower Show in the Church Hall.
- ♦ **Community Defibrillator:** Neil Barbrook reported on progress on the possibility of having a community defibrillator sited at the Fire Station. Following a site meeting between the CC, PC and Jon Southgate, Deputy District Commander, Fire & Rescue Service the Fire Service have agreed that a defibrillator could be sited at the Fire Station. **Iain Wight**
Neil has registered an initial interest in obtaining a defibrillator on the British Heart Foundation website. He said we now need to investigate the grant and funding situation and asked for a volunteer to move this project on in conjunction with the Parish Council. Iain Wright volunteered.
- ♦ **Correspondence:** There was no correspondence except that from Bryan Smith as mentioned in executive committee.
- ♦ **Recent Activities:**
 - **Bonfire & Fireworks - Thursday 5th November:** Neil thanked everyone for their support and hard work especially when faced with terrible weather. Iain Wright was unable to provide a financial report at this meeting but said a profit was made. Iain said the last time weather had been bad and lighting fireworks had been difficult was 2003. Neil will remind Fred Bugg about clearing the bonfire site but at present the ground is too wet. **Neil**
It was felt next year we should have a contingency plan for wet weather and use the website to update the situation. It wasn't felt necessary to change or increase activities to draw more people but promotion for the event may need to reassure potential attendees that we can cater for the weather.
 - **Christmas Fayre - 6th December:** Neil thanked everyone who could make it for their support and hard work. He said it had initially been more difficult getting stallholders but we ended up with more than the previous year. It was felt having refreshments in the bar area worked well although comments had been made about it being held at lunchtime with no food included.
We have been asked by the VHMC to consider moving the date of our 2017 Fayre.

Discussing this it was agreed to change the date and time of the Christmas Fayre to Saturday mornings 10.30-1pm; dates would be in 2016 on 3rd December and 2017 on 2nd December. (The hall bookings have been updated).

Lorraine

- **Village Christmas Tree:** Neil thanked Claire and everyone involved in organising the Christmas Tree which looked very nice once again.

♦ **Grants & Donations:**

- **Archive Exhibition:** Wendy Sparrow, has thanked the CC for a grant to cover the hire of the Church Hall for a Local History Exhibition to be held on the weekend of 13th/14th February, Archive photographs, documents and artefacts Wendy has collected over many years will be on display.
- **First Response:** Karen Elliott has thanked the CC for a grant of £400 for a new ipad SP1 defibrillator and said having a second kit will enable them to offer simultaneous localised cover. The device incorporates the latest technology and can be used with adults or children in cardiac arrest. There was some confusion amongst the members re the two different defibrillators being discussed. It was clarified that the £400 was for a new defibrillator for the first responders to use when attending an incident. The one earlier discussed was for a defibrillator to be placed permanently in the village for people to use if required.
- **Village Hall Kitchen Refurbishment:** The VHMC have asked for a contribution towards recent refurbishments. A grant application for this was previously turned down, at that time: *"Members highlighted concerns and would not support the application as it stood. The concerns were: that further grants had not been investigated; that consultation with other users of the kitchen had not taken place; that the proposed plan included loss of worktop."* The work has since been carried out without taking on board these concerns. After further discussions a grant of £3,500 was agreed (*proposed Colin Moule, seconded Rachel Hitchcock*) During the discussions Iain Wright explained the various funds of the VH including the long term endowment fund and the maintenance fund. The CC have given a grant of £1,000 annually for the purposes of the Endowment Fund and would like clarification that this is its destination before another grant is considered.
- **Grant Application Criteria:** It was felt producing a simple criteria and form for grant applications would clarify the process, both for applicants and the CC. Initial suggestions for inclusion include: name of group/individual, a clear explanation of what the grant is for, how it will benefit Nayland with Wissington residents, how much do they want, how much are they or others funders contributing. Guidance of how far in advance of CC meetings applications should be submitted would also be included. The criteria/form will be progressed via email with a view to adopting it at the AGM.

Neil & Iain

TREASURER'S REPORT: Iain Wright gave his report following the meeting; the Village Hall grant is included.

<u>Income</u>		<u>Expenditure</u>		<u>Profits</u>	
Community Times	4562.50	Community Times	1478.46	Community Times	3084.04
Calendar	1361.30	Calendar	616.15	Calendar	675.15
Picnic in the Park	231.90	Picnic in the Park	200.10	Picnic in the Park	31.80
Quiz	150.00	Quiz	85.96	Quiz	64.04
Bonfire	1933.99	Bonfire	1640.80	Bonfire	293.19
Christmas Fayre	513.13	Christmas Fayre	235.80	Christmas Fayre	277.33
		Grants	5753.92		

Grants paid: Bowls Club £353.92, VH Endowment £1,000, Table Tennis club £250, Amy Napper £250, First Response £400, Village Hall Kitchen £3,500.

Assets

Cash	227.18
Current Account	3,781.24
CCLA Deposit	<u>15,490.95</u>
	£19,499.37

We hold £814.47 for First Response, £270 for the Services Fund and a grant of £500 for the Conservation Society Book. We have agreed expenditure for the Street fayre £1,000. Therefore **unencumbered assets are £16,914.90**

Action by:

- ♦ **Community Times:** Lorraine Brooks gave the usual plea for contributions for the next issue. Richard Wiles has retired from distributing the CT to 32 homes in Parkers Way; the CC are very grateful to him for many years commitment in distributing the Community Times. Rachel Hitchcock has kindly agreed to take over this distribution round.

Still no second volunteer has come forward to write reports on PC meetings. Lorraine is grateful to Mandy Cook for covering alternate months and the PC have provided draft minutes for the other month enabling a report to be compiled.

Lorraine thanked Claire Buller and others who sent in photographs of recent CC activities. As well as the CT they are included on the CC's website.

Iain Wright confirmed the 2015 accounts were closed and a new income/expenditure sheet should commence.

- ♦ **Village Calendar:** Lorraine Brooks said calendar team are pleased to report the profit to-date on the 2016 calendar is £693. This is on par with sales this time last year. Calendars are still available at village shops as there are usually some additional sales during January.

Calendar
Team

The CC were asked if they would like a 2017 calendar produced and agreed they would. The calendar team are willing to continue if the CC will support the calendar photo competition and can help boost sales. There will be an increase of £42 including VAT for printing. This rise of 14p per calendar will be absorbed to continue the £5 sale price of the calendar.

Members were reminded to take seasonal photos for next year's calendar competition; deadline for entry will be 23rd April with the display of entries on 2nd May.

The CC thanked the Calendar Team for their hard work producing the Calendar.

- ♦ **Forthcoming Activities:**

- **Annual General Meeting: Monday 7th March** in the Village Hall at 7.30pm with Exec at 7pm. This will be followed by the VHMC AGM at 8.3pm and then refreshments. The agenda will be distributed from 15th February. Promotion has been confirmed with the VHMC.

Neil &
Lorraine

- **Street Fayre - Sunday 17th July 2016, 11am-4pm:** 60s themed event Celebrating 50 years of the Community Council. Claire Buller is leading an enthusiastic sub-committee of 11 people. Their next meeting is 25th January, 7.30pm at The Anchor. Street closure is being applied for but there is stricter criteria than previously; expenditure for a trained official is required. Claire is investigating the possibility of using trained staff that live in the village to help with this. Problems with parking have been overcome by the Anchor Inn. Letters will be sent to residents who may be affected by parking/access restrictions following the next Street Fayre meeting.

Claire Buller

There will be a children's "dress the doll in the style of the 60s" competition in the CT in the June edition, 60s style fancy dress competition. A mosaic collage will be made by children/adults on the day to be collated after the event to be displayed in the Village Hall. Punch and Judy, a 60s band and some side stalls are booked along with commitments of street entertainment from the Village Players, Nayland Choir and Nayland School choir. It was decided not to include a grand draw as it will be very close to the church fete grand draw. Blue Owl and the Anchor Inn will be involved. In St James Church there will be extra flower arrangements, CC's history display and Anna Boon's art class exhibition as well as work from the Nayland Art Group. Village organisations are being asked to commit to holding a stall/activity. They will not be required to pay for their pitches/tables. Chris Hunt has very kindly agreed to be the compare for the event.

SOCIETY REPORTS

- ♦ **Mother & Toddler Group:** Michelle Plumb and Alice Palmer explained that their group has seen a decline recently in numbers and is seeking help, both financial and with promotion. Currently between 3-10 parents meet in the Village Hall on Friday mornings, 9.45-11.45am during term time. It's a friendly group with lots of toys for the children and a chance for parents to chat. Members felt it was important to help the group thrive and suggested various options for promoting themselves and suggested they apply to the CC for a grant to help them meet the cost of hiring the hall.
- ♦ **Art Group:** Colin Ramsell said the group is going well and meets on Wednesday afternoons at 2-4pm. They will be holding an exhibition of their work on 14th May.
- ♦ **Conservation Society:** John Partridge said Anna Moore would be talking about Bures Crop Circles at their AGM on 14th March. They are planning visits to houses in the local area.
- ♦ **Parish Council:** Martyn Booth reminded the meeting that problems regarding trees, potholes, street lights etc should be reported to the PC. He said they are finalising a policy for erection of promotional banners on Caley Green; anyone wishing to erect a banner needs to seek permission which involves submitting a risk assessment and proof of public liability insurance.
- ♦ **Nayland Choir:** Rob Swan said their autumn events went well; a general knowledge quiz, a concert in St James, singing at the Candlelit Carol Service and carol singing around the piano in The Anchor. They are currently practising for a spring concert on 15th May.

- ◆ **Royal British Legion:** Chris Hunt said they distributed gifts to widowed ladies in the village at Christmas. They continue to meet regularly at the Anchor Inn (next meetings 18th January & 22nd March) and have outings proposed for 2016.
- ◆ **HortSoc:** Lorraine Brooks said their autumn events went well although they will review what they sell at the Christmas Fayre as sales have decreased in recent years.
After a couple of quiet months HortSoc are ready to burst into action in March with a talk on 'A Year in the Life of a Cottage Garden' and the Spring Show which is always a very colourful social occasion. Their first coach outing of 2016 will be to Norfolk, visiting Hindringham Hall Garden and Oxburgh Hall and Garden on 15th June. Seat bookings are being taken from February.
- ◆ **Village Players:** Chris Hunt said *The Woman in White* received good audiences. They have an Open Day on 17th January. Auditions are being held for *Separate Tables* by Terrence Rattigan; performances will be on 12th-14th May.
- ◆ **Women's Institute:** Jeannette Finch said they have an interesting programme for this year, starting with a talk by Bruce Root on *Garden Birds* on 18th January and Jan Derbyshire on *The Samaritans* on 15th February and then an annual lunch on 21st March. New members always welcome, they would especially like to see some younger members.
- ◆ **Woodland Corner:** Alice Palmer said activities and numbers attending are good. Their spring fundraisers will include the popular Cake Sale outside Kerridges and the Boden Sale.
- ◆ **Book Club:** They have been reading a variety of books; their current book is *The Thread* by Victoria Hislop and their next book will be *Jurassic Park* by Michael Crichton. They enjoyed their Christmas Lunch at The Crown at Stoke.
- ◆ **Table Tennis Group:** Neil Barbrook said they recently had a friendly match with a group from Stoke by Nayland and enjoyed their Christmas dinner at the Anchor. They continue to play each Monday afternoon, new players would be welcome.

AOB: There was no further business

- ◆ **Date of next meeting:** the **AGM will be on Monday 7th March** in the Village Hall at 7.30pm with Exec at 7pm
Meetings for 2016/17: Wednesday 4th May, Wednesday 6th July, Wednesday 7th September, Monday 31st October, Monday 9th January 2017 - all in the Church Hall at 8pm (Exec 7.30)

The meeting closed at 9.15pm