

# NAYLAND WITH WISSINGTON COMMUNITY COUNCIL

## Minutes from the meeting held on 12<sup>th</sup> November 2012 in the Church Hall

Alex Badman welcomed members to the meeting.

- ◆ **There were 16 members present:** Alex Badman, Jenny Smith, Bryan Smith, Lorraine Brooks, Colin Ramsell, Claire Buller, Hazel Gardiner, Vicki Sargent, Wendy Sparrow, Karen Elliott, Trevor Smy, Sylvia Bond, Jill Badman, Pat Bray, Gerry Battye, Ian McKay.
- ◆ **Apologies were received from:** Rachel Hitchcock, Tricia Hall, Ken Willingale, Iain Wright, Andrew Gowen, Maria Mason, Emma Elkin.
- ◆ **Minutes of the last meeting:** held on 5<sup>th</sup> September 2012 were approved (*proposed Bryan Smith, seconded Colin Ramsell*)

### ◆ **Matters Arising:**

- ◆ **Village Christmas Tree:** The Parish Council have approved the project. Colin and David Moss have kindly agreed to make/weld the cover for the fixing. Alex has names of volunteers to help install the permanent fixing which will be in place by 9<sup>th</sup> December. **Action by:**  
Alex
- ◆ **Parish Council Representative:** Gerry Battye said he hoped to recruit a designated representative at the next PC meeting. Gerry

### ◆ **Grants:**

- ◆ **Village Hall:** A grant request for £1,000 for their endowment fund had been received but representatives were not present to answer questions. Members were concerned that the Village Hall, directly and indirectly, already receives considerable financial support from the Community Council. Concern was raised that the hire charges were high forcing some potential hirers to go elsewhere. It was agreed that we would ask to see their accounts and discussion would be deferred to the next meeting when a representative could be present. Bryan & Alex
- ◆ **Notice Board at The Forge:** Hazel said that the tenants of the Old Forge/Forge Me Not would be delighted if the notice board was replaced by the CC. Alex would obtain a quote from Bryn Hurren and would keep Maggie informed on progress. Alex
- ◆ **Youth Club:** Bryan said a grant for the cost of hiring the Village Hall for 37 weeks between 10<sup>th</sup> September 2012 and 16<sup>th</sup> July 2013 had been paid. No acknowledgement had been received and no representative of the Youth Club was present.

### ◆ **Recent Activities:**

- ◆ **Village Quiz - Friday 5<sup>th</sup> October:** The event went very well and made £191. It was helpful to have different village groups submitting the questions. Woodland Corner said they enjoyed the quiz and hoped everybody had fun on the evening. Rachel Hitchcock has kept computerised answer/score sheets etc in case they will be useful to the organisers next year.
- ◆ **Bonfire Night - Monday 5<sup>th</sup> November:** The event was very good and made £1,295. There were a few little hiccups to put right for next year: lights are needed for the tables taking entrance money, larger floats are needed, children's drinks need organising, helpers are needed to clear up the following morning. Next year a co-ordinator is needed to ensure everything is covered.

### ◆ **Correspondence:**

- ◆ **Donation:** Court Knoll Lodge 9194 of the Suffolk Freemasons have kindly donated £500 to the CC to distribute to good causes in the village. It was agreed this would be shared between financing the Christmas meal of the Luncheon Club for the Over 60s and a coach outing for the Nayland Over 60s Club (*officially Nayland Old People's Club*). Bryan would contact the two groups. Bryan

### ◆ **Treasurer's Report:** Bryan Smith gave his report as follows:

The main activity had been the Bonfire Night, which made a profit of £1,295.78.

The breakdown of takings was: gate £1,744, mulled wine £210.50, hot dogs £231.30, sparklers £185.84.

The Village Quiz made a profit of £191.

Profit to date from the Community Times is £1,733.67, and the calendar ££363.01 (145 sold)

<u>Assets</u>	
Current Account	2,600
Deposit Account	15,250.20
Cash	2.59
Total	£17,852.79

We hold First Response money of £1,347.67. Our assets are therefore £16,505.12. Included in this is a donation from Court Knoll Lodge of £500. Our unencumbered assets are therefore £16,005.12.

Expected expenditure before year end includes: CT print approx £198, Christmas tree and new decorations, new Christmas tree fixing, Christmas Fayre costs, Church Hall hire costs for 2012.

Expected income before year end includes: CT adverts £515, further calendar sales, any profit from the Christmas Fayre.

- ♦ **Community Times:** The procedure for dealing with any controversial contributions or adverts was confirmed and agreed. If items of concern are received the editor will seek advice from the treasurer/chairman, and if deemed necessary will be discussed with the executive. **Action by:**  
Lorraine

It was agreed to increase the number of copies printed by 20, to 690, due to increased demand.  
I was agreed to increase the cost of quarter page adverts by £2.50, to £17.50, to bring them closer in line with the tariff of smaller adverts. (*proposed Jenny Smith, seconded Sylvia Bond*)
- ♦ **Village Calendar:** Trevor had some calendars with him for sale. **Calendar Team**

Ideas for increasing sales opportunities would be welcome - please let Trevor Smy know on 262022 if you can help.  
It was agreed that the calendar team should plan towards producing another calendar for 2014. (*proposed Claire Buller, seconded Colin Ramsell*) Bryan suggested we consider alternative layouts.
- ♦ **Christmas Fayre - Sunday 2<sup>nd</sup> December 12-2pm:** The School Choir will be performing, Father Christmas will be attending, Transition Nayland will be doing the Soup Kitchen with Rachel helping. Alex will contact Julie Mansfield re Santa's presents. **Alex**

Raffle: Jenny and Claire will man the raffle, Lorraine will prepare the table, Bryan has raffle books. Ken will kindly get a meat voucher. More donated prizes are needed.  
There is no more space left for stalls. Woodland Corner will have a tombola, HortSoc's stall includes a raffle, there will be no other raffle-type activities. Other stalls include; Village Hall - mulled wine, Transition – soup, WI - edible goodies, Conservation – books & cards.  
The hall will be open at 9.30am to start preparing.
- ♦ **Village Christmas Tree - Sunday 9<sup>th</sup> December 9am:** is the date for putting up the Christmas tree. Claire is leading - the tree and new decorations are organised. Alex is leading on preparation of the new fixing for the tree. New electric fixings have been put in the Dental Surgery. **Claire Alex**

The tree will be taken down on **Sunday 6<sup>th</sup> January at 9am.**
- ♦ **Fund Raising Activities for 2013:** Ideas for ways of raising funds was raised.

A car boot sale on the village hall playing field or dance was suggested. A joint event organised with grant recipients was also suggested. Any new ideas would be welcomed by the executive committee.

## SOCIETY REPORTS

- ♦ **RBL:** At their AGM Air Commodore Bob Lightfoot gave an interesting talk about his 41 years in the RAF. They had a successful outing to Parham and are planning a trip to Dover Castle on 23<sup>rd</sup> April - contact Andrew Gowen if interested. They hope everyone appreciated the re-vamped Remembrance Day service. They are having a joint Christmas party with the Women's Section on 10 December. Branch numbers are down to 32 and they would welcome new members. A service background is no longer required.
- ♦ **Village Players:** Jenny Smith said the cast are rehearsing for the fantasy production, *Fire and Ice*. Performances will be on 30<sup>th</sup> Nov and 1<sup>st</sup>, 7<sup>th</sup> & 8<sup>th</sup> Dec. Auditions for their spring production, Noel Coward's *Hay Fever* will be on 13<sup>th</sup> & 16<sup>th</sup> January.
- ♦ **HortSoc:** Trevor Smy said they had an enjoyable outing to RHS Hyde Hall and Ingatestone Hall & Garden and an interesting talk on *The Amateur Glasshouse* by Matthew Tanton Brown. Neil Catchpole will talk about *Trees and the Stour Valley* at the meeting with the Conservation Society on 13<sup>th</sup> November and they will have a stall at the Christmas Fayre. Bulbs, etc should be planted now for next year's Spring show on 23<sup>rd</sup> March, schedules are available. The June coach outing will be to Sissinghurst Castle Garden.
- ♦ **Conservation Society:** Jill Badman said Neil Catchpole will talk about *Trees and the Stour Valley* at the meeting with HortSoc and they will have a stall at the Christmas Fayre. They will visit Little Hall at Lavenham in the spring.
- ♦ **Nayland Fundraising Committee:** Jill Badman said they had sold all the tickets, horses and sponsors for the Race Night on 17<sup>th</sup> November in aid of the ICENI Centre at Colchester General Hospital as part of the Movember appeal – the charity for testicular and prostate cancer.
- ♦ **Women's Institute:** Wendy Sparrow said they will be having a stall at the Christmas Fayre and their December meeting will be about Belly Dancing. They will be hosting the Three Valleys Group carol service on 20<sup>th</sup> December in St James.
- ♦ **Bowls:** Sylvia Bond said they were currently lying third in the 2<sup>nd</sup> division of the Winter League but were very short of players. They practise on Wednesday nights in the village hall – come along if interested.

- ◆ **Choir:** Ian McKay said they had a successful concert in the church on 4<sup>th</sup> November. They have been asked to perform in the Carol Service on 23<sup>rd</sup> December and will begin rehearsing in the New Year on Thursday evenings for a concert in March.
- ◆ **Art Group:** Colin Ramsell said at the last meeting they had a celebration for Ginger's 90<sup>th</sup> birthday before their tutor, Vernon Lever, set a task to sketch and watercolour the Lavenham Guildhall.
- ◆ **First Response:** Karen Elliott said volunteers are needed to join the team. They train on the last Tuesday of the month at the Fire Station, come along at 7-9pm if interested. Their Christmas Lunch will be held on 13<sup>th</sup> December at the Crown - all former responders are invited.
- ◆ **Fire Service:** There are currently two vacancies at the Fire Station. The car wash in October raised a total of £96.00 for the Firefighters Charity - thank you to everyone for their support. Suffolk Fire and Rescue Service are currently promoting a Kitchen Safety campaign – information has been distributed to local community groups and shops.
- ◆ **Woodland Corner:** They are holding a Ladies Shopping Evening on 22<sup>nd</sup> November in the village hall and organising a tombola at the Christmas Fayre. They are busy with the build up to Christmas - fundraising, attracting new users for next term and planning parties and festive activities for the children.
- ◆ **Parish Council:** Gerry Battye said Parish Council street lights will be switched off at midnight until 5am in line with Suffolk County Council lights.
  
- ◆ **AOB:**
  - **Babergh Achievement Awards:** Members were asked to submit names of any person or group they think could be considered a candidate. Two names were mentioned at the meeting. Any other suggestions should be passed to Alex Badman
  - **Poster Publicity:** The printing of posters to promote CC events was raised. Lorraine was willing to prepare posters and Hazel would distribute them. Generally 10-12 copies were needed. The printing cost by Spingold for A4 laminated colour posters would be: quantity 1-10 @ £1.50, qty11-20 @ £1.20. A3 would cost: quantity 1-10 @ £2, qty11-20 @ £1.50. We could get further discount if we had other posters printed at the same time, i.e. Quiz/Fireworks/Fayre and/or with the CT. It was felt we should go this route.
- ◆ **Date of next meeting:** will be on **Monday 14<sup>th</sup> January 2013**, Church Hall, 8pm with Exec at 7.30pm.

Meetings for 2013/14: the AGM on Wednesday 6<sup>th</sup> March 2013, Wednesday 1st May 2013, Wednesday 3rd July, Wednesday 4th September, Wednesday 30th October, Monday 13th January 2014 & Wednesday 5th March 2014 the AGM.

*The meeting ended at 9.05pm*